

**SEMIANNUAL REPORT OF PAYMENTS ACCEPTED FROM A NON-FEDERAL SOURCE**

Form Approval.: **0416-GSA-SA**

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This report implements 31 U.S.C. 1353. It does not supersede other reports that may have to be filled when travel expenses are accepted under other authority. For definition and policies, see 41 CFR part 304-1.

|                                |                             |                               |                 |
|--------------------------------|-----------------------------|-------------------------------|-----------------|
| REPORTING DEPARTMENT OR AGENCY | REPORTING PERIOD            |                               |                 |
|                                | OCTOBER 1 - MARCH 31 (Year) | APRIL 1 - SEPTEMBER 30 (Year) | NEGATIVE REPORT |

| TRAVELER<br>(Name/Title)                   | EVENT                                                                 | LOCATION AND TRAVEL DATES       | BENEFITS ACCEPTED                        |                             |       |         |              |
|--------------------------------------------|-----------------------------------------------------------------------|---------------------------------|------------------------------------------|-----------------------------|-------|---------|--------------|
|                                            | DESCRIPTION/SPONSOR/ DATES                                            |                                 | SOURCE                                   | DESCRIPTION                 | CHECK | IN-KIND | AMOUNT       |
| <b>EXAMPLES</b><br>John Smith<br>Secretary | Conference on Asia-Pacific Relations sponsored by Asia-Pacific Forum. | San Francisco, CA<br>8/11-13/93 | Asia-Pacific Forum<br>Pacific Rim Assoc. | Hotel                       | X     | X       | \$280        |
|                                            |                                                                       |                                 |                                          | Air Transportation<br>Meals |       | X       | 825<br>120   |
| Joyce Smith<br>Spouse of Secretary         | Conference on Asia-Pacific Relations sponsored by Asia-Pacific Forum. | San Francisco, CA<br>8/11-13/93 | Asia-Pacific Forum<br>Pacific Rim Assoc. | Air Transportation<br>Meals | X     | X       | \$825<br>120 |
| NAME                                       | DESCRIPTION                                                           | LOCATION                        |                                          |                             |       |         |              |
| TITLE                                      | SPONSOR                                                               | DATES                           |                                          |                             |       |         |              |
|                                            | DATES:                                                                |                                 |                                          |                             |       |         |              |
| NAME                                       | DESCRIPTION                                                           | LOCATION                        |                                          |                             |       |         |              |
| TITLE                                      | SPONSOR                                                               | DATES                           |                                          |                             |       |         |              |
|                                            | DATES:                                                                |                                 |                                          |                             |       |         |              |
| NAME                                       | DESCRIPTION                                                           | LOCATION                        |                                          |                             |       |         |              |
| TITLE                                      | SPONSOR                                                               | DATES                           |                                          |                             |       |         |              |
|                                            | DATES:                                                                |                                 |                                          |                             |       |         |              |
| NAME                                       | DESCRIPTION                                                           | LOCATION                        |                                          |                             |       |         |              |
| TITLE                                      | SPONSOR                                                               | DATES                           |                                          |                             |       |         |              |
|                                            | DATES:                                                                |                                 |                                          |                             |       |         |              |

| TRAVELER<br>(Name/Title) | EVENT                     | LOCATION AND<br>TRAVEL DATES | BENEFITS ACCEPTED |             |       |         |        |
|--------------------------|---------------------------|------------------------------|-------------------|-------------|-------|---------|--------|
|                          | DESCRIPTION/SPONSOR/DATES |                              | SOURCE            | DESCRIPTION | CHECK | IN-KIND | AMOUNT |
| NAME                     | DESCRIPTION               | LOCATION                     |                   |             |       |         |        |
|                          |                           |                              |                   |             |       |         |        |
| TITLE                    | SPONSOR                   | DATES                        |                   |             |       |         |        |
|                          | DATES:                    |                              |                   |             |       |         |        |
| NAME                     | DESCRIPTION               | LOCATION                     |                   |             |       |         |        |
|                          |                           |                              |                   |             |       |         |        |
| TITLE                    | SPONSOR                   | DATES                        |                   |             |       |         |        |
|                          | DATES:                    |                              |                   |             |       |         |        |
| NAME                     | DESCRIPTION               | LOCATION                     |                   |             |       |         |        |
|                          |                           |                              |                   |             |       |         |        |
| TITLE                    | SPONSOR                   | DATES                        |                   |             |       |         |        |
|                          | DATES:                    |                              |                   |             |       |         |        |
| NAME                     | DESCRIPTION               | LOCATION                     |                   |             |       |         |        |
|                          |                           |                              |                   |             |       |         |        |
| TITLE                    | SPONSOR                   | DATES                        |                   |             |       |         |        |
|                          | DATES:                    |                              |                   |             |       |         |        |
| NAME                     | DESCRIPTION               | LOCATION                     |                   |             |       |         |        |
|                          |                           |                              |                   |             |       |         |        |
| TITLE                    | SPONSOR                   | DATES                        |                   |             |       |         |        |
|                          | DATES:                    |                              |                   |             |       |         |        |