

**SEMIANNUAL REPORT OF PAYMENTS ACCEPTED FROM A NON-FEDERAL SOURCE**

Form Approval.: **0416-GSA-SA**

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This report implements 31 U.S.C. 1353. It does not supersede other reports that may have to be filled when travel expenses are accepted under other authority. For definition and policies, see 41 CFR part 304-1.

REPORTING DEPARTMENT OR AGENCY	REPORTING PERIOD		
	OCTOBER 1 - MARCH 31 (Year)	APRIL 1 - SEPTEMBER 30 (Year)	NEGATIVE REPORT

EXAMPLES	TRAVELER <i>(Name/Title)</i>	EVENT DESCRIPTION/SPONSOR/ DATES	LOCATION AND TRAVEL DATES	BENEFITS ACCEPTED				
				SOURCE	DESCRIPTION	CHECK	IN-KIND	AMOUNT
EXAMPLES	John Smith Secretary	Conference on Asia-Pacific Relations sponsored by Asia-Pacific Forum.	San Francisco, CA 8/11-13/93	Asia-Pacific Forum Pacific Rim Assoc.	Hotel	X	X	\$280
					Air Transportation			825
					Meals		X	120
	Joyce Smith Spouse of Secretary	Conference on Asia-Pacific Relations sponsored by Asia-Pacific Forum.	San Francisco, CA 8/11-13/93	Asia-Pacific Forum Pacific Rim Assoc.	Air Transportation	X	X	\$825
					Meals			120
	NAME	DESCRIPTION	LOCATION					
	TITLE	SPONSOR	DATES					
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TRAVELER (Name/Title)	EVENT	LOCATION AND TRAVEL DATES	BENEFITS ACCEPTED					
	DESCRIPTION/SPONSOR/DATES		SOURCE	DESCRIPTION	CHECK	IN-KIND	AMOUNT	
NAME	DESCRIPTION	LOCATION						
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